



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<b>Date:</b> 3/24/2014	<b>Interviewer:</b> Laura Eckert	<b>RFA #14 – 07</b>
<b>Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b> [REDACTED]		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> Professor/Dept. Chair, [REDACTED]		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.)</b> Unprofessionalism on behalf of [REDACTED] faculty with student		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☒ Female ☐    Administrator ☐ Faculty ☒    Staff ☐ Student ☐  
 Concern Regarding:    Male ☒ Female ☐    Administrator ☐ Faculty ☒    Staff ☐ Student ☐

**Category:** *(Please check at least one)*

- |  |  |   |                                     |  |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin   | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |                                     |  |

Time Line		
Date	Item	Comments
3/24/14	Sue and LE mtg with [REDACTED] and [REDACTED]	Discussed options, decided LE would talk to 3 people to ascertain facts and see if EO issue exists
3/31/14	LE mtg w [REDACTED]	[REDACTED] has heard "Flirty laughter that carried down the hall."
4/1/14	LE t/c to [REDACTED]	Appt set for Friday
4/2/14	[REDACTED]	Appt set for Friday
4/4/14	LE mtg [REDACTED]	[REDACTED] notice the faculty member leaving the office at 7:00 pm or so, which is late for most. She was teaching an evening class.  [REDACTED] saw the professor and a student near the 12A stairs Fri 5:15 pm, overheard conversations in office, quality of tone suggested not professional, seemed more peer than professional.

		<p>These meetings involve one particular female student often, also other female students.</p> <p>One time [REDACTED] observed several students waiting outside the professor's office to talk to him and he continued for another 30 minutes with this student (she just graduated).</p> <p>More recently, 5:30 pm, 12A parking lot [REDACTED] saw him in a car with this student in the driver's seat and their heads close together in serious conversation.</p>
4/4/14	LE mtg [REDACTED]	[REDACTED] reports she has overheard conversations this professor has had not about [REDACTED] often with the same female student. [REDACTED] is concerned with unprofessionalism and the perception of favoritism.
4/4/14	LE t/c [REDACTED]	Left message, pls call
4/8/14	T/c from [REDACTED]	<p>Laura summarized what was reported by [REDACTED] and [REDACTED]. Namely, they have heard flirtatious giggling; non-discussions in the faculty member's office; the faculty member has been in his office with female student(s) in the evening and during the day, a lot with door closed. The faculty member was also seen in a car with a student and coming from parking lot with student. Laura said this is not yet an EOO issue but is one for leadership to handle.</p> <p>The people reporting the concern seek the following outcomes: door the professor's office open, office hrs in dept., the professor should recognize that others may have the perception that his actions constitute favoritism and are unprofessional.</p> <p>[REDACTED] has told this faculty member what the expectations for behavior are. Now [REDACTED] has to hold him accountable and clarify expectations as needed.</p>
Mid April	Talked to [REDACTED]	Briefed [REDACTED] on the matter and that it is not EOO, but rather a leadership issue.